



**Office of the Mayor-President**

Purchasing Division  
City of Baton Rouge  
Parish of East Baton Rouge  
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**ADDENDUM NO. 1**  
**December 2, 2020**

Your reference is directed to: **File Number: 20-12741**

Solicitation Number: **M12741 Dividers for Tables**

which is scheduled to open at **December 9, 2020 at 11:00 A.M. CST.**

The following questions are addressed:

**Question:**

It is my understanding you wanted to have these installed. In reality, they just come out of the box and unfold to sit on the table. I have a couple options for you to consider. If you are able to have them all delivered to one location, my installers can pick them up and deliver to each site and unbox at the site. If they are delivered to each location, my installers can go to each site and unbox and set up. Please advise how you would like this to work.

**Answer:**

The agency wants delivery to each individual location, not delivery to a single location.

**Question:**

With reference to the City of Baton Rouge, Parish of East Baton Rouge ITB for Dividers for Tables to be shipped to various locations:

The Specifications state, "All acrylic in the following units will be 1/4" virgin acrylic (except for the Kidney Table)." Will table dividers made of durable 30-gauge clear vinyl panels be acceptable?

**Answer:**

The thickness can be a minimum 1/4".

**Question:**

Since March there has been a tremendous demand for Covid shields. Because of this increased demand, there has been an corresponding increase in Covid shield contractors (good and bad). Your current project is not small by no means and giving its size and complexity, it requires a responsible contractor to complete your project.

In order to protect Baton Rouge and assure a level playing field, please consider requiring a bid bond for this project and a Louisiana Contractors License with the classification of - SPECIALTY: FURNITURE, FIXTURES, AND INSTITUTIONAL & KITCHEN EQUIPMENT.

Finally, we can provide the Covid shields off of the TIPS Cooperative Purchasing Contract if the Head Start Centers fall under the Louisiana School Board Association. We can provide drawings, specifications, project management, and installation of the shields, all on contract. All of our shields are manufactured in Louisiana using the highest grade materials. If you must bid, please consider requiring a bond and contractor's license.

**Answer:**

The agency does not wish to require a bond nor a contractor's license.

**Question:**

Please respond to the following inquiries:

- a) Please provide manufacturer and model number for each item.
- b) If information for Inquiry No. 1 does not exist, please provide detailed drawings of each item showing dimensions, corner radius, interlocking joint, etc.
- c) What are the "inconsistencies" in the table surfaces?

**Answer:**

- a) There is no specific manufacturer / model number since these are custom-built Dividers.
- b) The only drawing provided is for the kidney table divider; all the other dividers' specifications are included in their individual description on Pages 12 and 13 of the bid.
- c) These are just the normal waves in the table surface that may or may not require adjustment to the dividers to ensure proper attachment.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 20-12741  
dsstewart@brla.gov  
225-389-3259 x 323

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company